

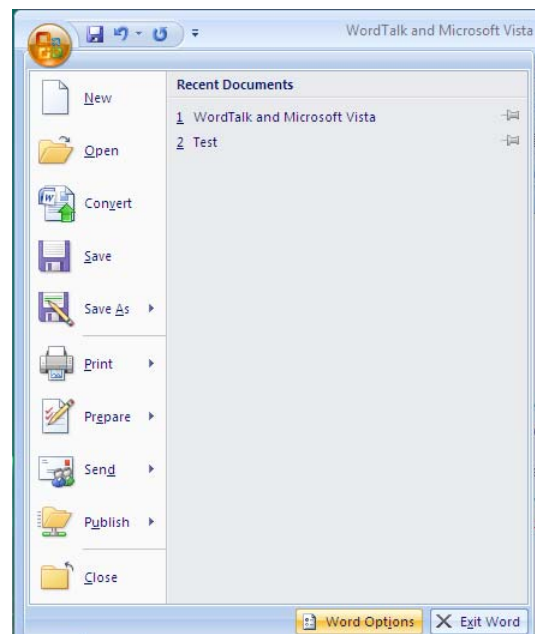


## WordTalk and Microsoft Vista

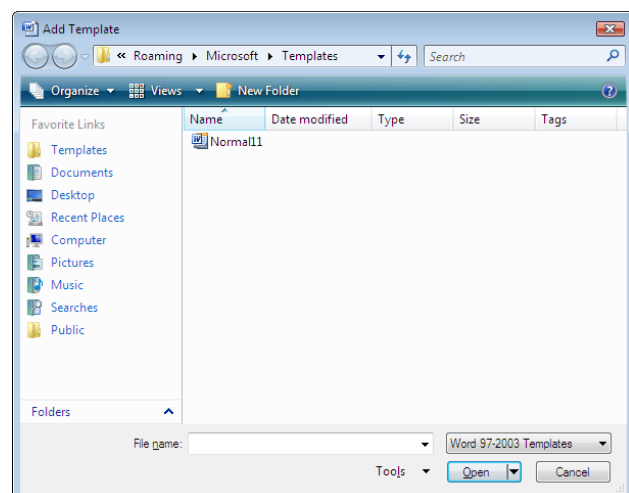
*WordTalk*, developed by Rod Macaulay from TASSCC in Aberdeen, was designed to work with *Microsoft Word 2003*, under the Windows XP operating system, but it CAN be made to work with *Word 2007*, on a computer with Windows Vista. Unfortunately, the installer is designed for XP so you will have to do a little fiddling to get the program to work properly.

1. If installing *WordTalk* from a CD, run the installer as usual. If you are installing the program from the web, download the *WordTalk.exe* file, save it to your computer and then run it. (The voices provided for *WordTalk* do not work in Vista so there is no need to download them.) The installer will create a folder with the files you need for *WordTalk*.

2. You now need to tell *Word* to use the *WordTalk* toolbar. Click on the 'Office button' (at the top left of the Office window) and then click on **Word Options** and select **Add-ins**. Click on the **Manage** options (near the bottom of the dialogue box), select **Templates** and click on **Go**.



3. Now click on **Add**. Near the bottom right corner you can choose the Template types ('All Word Templates' is the default.) - select 'Word 97-2003 Templates'. You now need to find the *WordTalk* template - it should be in **Program Files \WordTalk\WordTalk.dot**. Double click on the *WordTalk.dot* file to select it. You should then be returned to the **Templates and**



Add-ins dialogue box, with WordTalk selected. Click on OK to close the dialogue box.

4. You will now see that an 'Add-Ins' option has appeared on the main menu toolbar, but you will probably also have a Security Warning appear, warning that 'Macros have been disabled'. Click on **Options** and 'Enable this Content.'

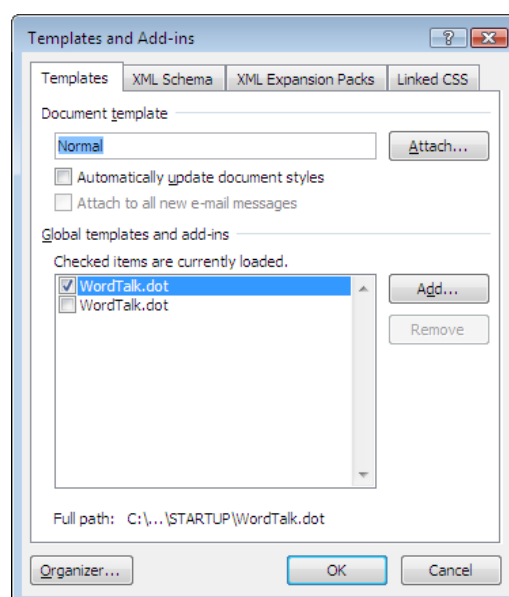
5. Now click on **Add-Ins** to access the *WordTalk* toolbar. *WordTalk* should now work in the same way as in previous versions of Windows and *Word*.



Note that the Microsoft Mary and Microsoft Sam voices provided with *WordTalk* will not work in Vista. You will have to use the Microsoft Anna voice - a very acceptable substitute. Click on the *WordTalk* configuration tool (it looks like a spanner) and make sure that Microsoft Anna is selected. If you have voices installed by other programs, you can try these as an alternative to Anna. Cereproc Heather, available to schools in Scotland from <http://www.thescottishvoice.org.uk>, is one voice that will definitely work.

## ***Making WordTalk available whenever you open Word***

The above procedure will work if you just want to have *WordTalk* available occasionally. Every time you want to access it for a session you will have to go to the **Office Button**, click on **Word Options**, **Add-ins**, **Manage - Templates**, **Go**, check *WordTalk.dot* and click on **OK**. If you want to have *WordTalk* open every time you use *Word*, you will have to follow the procedure outlined below.



1. Move the *WordTalk.dot* template to the **Word Startup** folder. Depending on your system setup and the exact version of *Word*, this will probably be in **Program Files \ Microsoft Office \ Office \ STARTUP**. If you can't find it, do a search for **STARTUP** - there should be a **STARTUP** folder within your Office folders.
2. You will now have to make the **STARTUP** folder holding the *WordTalk.dot* template into a 'Trusted location'. Go to the **Office Button**, then **Word Options**. Now click on **Trust Center** and **Trust Center Settings**. Now click on **Trusted Locations** and **Add new location**. Browse to the location of the *WordTalk.dot* template (e.g. **C:\Program Files\Microsoft Office\Office\STARTUP**) and click **OK**.

